



# Claremont Housing Authority

## BOARD OF COMMISSIONERS MEETING MINUTES

Thursday September 16, 2025, 1:30 p.m.

Ball Room, 243 Broad St., Claremont, NH

### Commissioners in Attendance:

Charlene Lovett, Chairperson                      Mark Chamberlain  
Susan Mochel    Candance Reed  
Michelle Aiken, Executive Director/Secretary

- 1. Roll Call, Quorum.** Ms. Lovett called the meeting to order at 1:30 p.m. Roll call was taken; 4 commissioners were present. A quorum was established, and the meeting was convened.
- 2. Approve the Agenda.** A motion was made to accept the agenda by Ms. Reed; seconded by Ms. Mochel. **Motion carried, 4 Ayes.**
- 3. Public Comment** – No public in attendance
- 4. Unfinished Business Non-Public to discuss Personnel** - A motion was made to go into nonpublic session at 1:34 to discuss personnel per RSA 91-A:3 II (a) by Ms. Reed; seconded by Ms. Mochel. **Motion carried, 4 Ayes.**  
A motion was made to come out of non-public session at 2:38 by Ms. Reed; seconded by Ms. Mochel. **Motion carried, 4 Ayes**  
A motion was made to seal the minutes until no longer necessary by Ms. Reed; seconded by Ms. Mochel. **Motion carried, 4 Ayes.**
- 5. Adjournment** – A motion to adjourn the meeting was made by Ms. Reed; seconded by Ms. Mochel at 2:41 p.m.

Respectfully submitted,  
Michelle Aiken, Secretary